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**Decision Maker:** PUBLIC PROTECTION & SAFETY PORTFOLIO HOLDER

**Date:** For pre-decision scrutiny by the Public Protection & Safety PDS Committee on 27th September 2017

**Decision Type:** Non-Urgent Executive Non-Key

**Title:** CAPITAL PROGRAMME MONITORING - 1<sup>ST</sup> QUARTER 2017/18

**Contact Officer:** James Mullender, Principal Accountant  
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**Chief Officer:** Director of Finance

**Ward:** All Wards

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1. Reason for report

- 1.1 On 19<sup>th</sup> July 2017, the Executive received the 1<sup>st</sup> quarterly capital monitoring report for 2017/18 and agreed a revised Capital Programme for the four year period 2017/18 to 2020/21. The report also covered any detailed issues relating to the 2016/17 Capital Programme outturn, which had been reported in summary form to the June meeting of the Executive. This report highlights in paragraphs 3.1 to 3.2 changes agreed by the Executive in respect of the Capital Programme for the Public Protection and Safety Portfolio. The revised programme for this portfolio is set out in Appendix A. Detailed comments on scheme progress as at the end of the first quarter of 2017/18 are shown in Appendix B, and details of the 2016/17 outturn are included in Appendix C.

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2. RECOMMENDATION

- 2.1 The Portfolio Holder is asked to note and confirm the changes agreed by the Executive on 19<sup>th</sup> July 2017.

## Corporate Policy

1. Policy Status: Existing Policy: Capital Programme monitoring is part of the planning and review process for all services. Capital schemes help to maintain and improve the quality of life in the borough. Effective asset management planning (AMP) is a crucial corporate activity if a local authority is to achieve its corporate and service aims and objectives and deliver its services. For each of our portfolios and service priorities, we review our main aims and outcomes through the AMP process and identify those that require the use of capital assets. Our primary concern is to ensure that capital investment provides value for money and matches the Council's overall priorities as set out in the Community Plan and in "Building a Better Bromley".
  2. BBB Priority: Excellent Council
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## Financial

1. Cost of proposal: Nil net effect.
  2. Ongoing costs: Not Applicable
  3. Budget head/performance centre: Capital Programme
  4. Total current budget for this head: £13k for the PP&S Portfolio over four years 2017/18 to 2020/21
  5. Source of funding: Capital receipts
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## Staff

1. Number of staff (current and additional): 1 fte
  2. If from existing staff resources, number of staff hours: 36 hours per week
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## Legal

1. Legal Requirement: Non-Statutory - Government Guidance
  2. Call-in: Applicable
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## Customer Impact

1. Estimated number of users/beneficiaries (current and projected): N/A
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## Ward Councillor Views

1. Have Ward Councillors been asked for comments? N/A
2. Summary of Ward Councillors comments: N/A

### 3. COMMENTARY

#### Capital Monitoring – variations agreed by the Executive on 19<sup>th</sup> July 2017

- 3.1 A revised Capital Programme was approved by the Executive in July, following final outturn figures for 2016/17 and a detailed monitoring exercise carried out after the 1<sup>st</sup> quarter of 2017/18. The base position was the revised programme approved by the Executive on 8<sup>th</sup> February 2017, as amended by variations approved at subsequent Executive meetings. All changes to schemes in the Public Protection and Safety Portfolio Programme are itemised in the table below and further details are included in paragraphs 3.2. The revised Programme for the Public Protection and Safety Portfolio is attached as Appendix A. Appendix B shows actual spend against budget in the first quarter of 2017/18, together with detailed comments on individual schemes, and Appendix C includes details of the final outturn in 2016/17.

	2017/18	2018/19	2019/20	2020/21	TOTAL 2017/18 to 2020/21
	£000	£000	£000	£000	£000
Programme approved by Executive 08/02/17	33	0	0	0	33
Variations approved by Executive 20/06/17					
Net overspends in 2016/17 met from 2017/18 budget (see para 3.2)	Cr 20	0	0	0	Cr 20
Total Amendment to the Capital Programme	Cr 20	0	0	0	Cr 20
<b>Total Revised PP&amp;S Programme</b>	<b>13</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>13</b>

#### 3.2 Net overspends in 2016/17 met from 2017/18 budget

The 2016/17 Capital Outturn was reported to the Executive on 20<sup>th</sup> June 2017. The final capital outturn for the year for PP&S Portfolio scheme was £86k compared to a revised budget of £66k approved by the Executive in February. The £20k overspend has been met from 2017/18 budget. The total revised budget for PP&S Portfolio is £13k.

#### Post-Completion Reports

- 3.3 Under approved Capital Programme procedures, capital schemes should be subject to a post-completion review within one year of completion. After major slippage of expenditure in prior years, Members confirmed the importance of these as part of the overall capital monitoring framework. These reviews should compare actual expenditure against budget and evaluate the achievement of the scheme's non-financial objectives. No post-completion reports are currently due for the PP&S Portfolio, but this quarterly report will monitor the future position and will highlight any further reports required.

### 4. POLICY IMPLICATIONS

- 4.1 Capital Programme monitoring and review is part of the planning and review process for all services.

### 5. FINANCIAL IMPLICATIONS

- 5.1 These were reported in full to Executive on 19<sup>th</sup> July 2017. Changes agreed by the Executive for the Resources Portfolio Capital Programme are set out in paragraph 3.1.

<b>Non-Applicable Sections:</b>	Legal, Personnel & Procurement Implications, Impact on Vulnerable Adults and Children
Background Documents: (Access via Contact Officer)	Approved Capital Programme (Executive 19/07/17) Capital Outturn report (Executive 20/06/17) Q1 monitoring report (Executive 19/07/17)